



International Programs

Confidential Academic Reference Form



Student's Name \_\_\_\_\_ Student ID # \_\_\_\_\_

Program \_\_\_\_\_

To the Applicant: References must be completed college-level course instructors. Under the U.S. federal law (Section 438 of Public Law 90-247, as amended), students are permitted access to certain educational records. Section 438 (a) (2) (B) provides that a student may waive the right to inspect confidential letters of recommendation. Many applicants have found that recommendation letters may have a greater effect when such letters are written in confidence. If you waive your right to inspect the information requested by this form, please sign below.

Applicant's signature

Date

To the Evaluator: The student named above is applying for the Education Abroad Program listed above. We would appreciate your assessment of the applicant's attributes with which you are familiar. If the student has waived their right to inspect the reference (above), please enclose the reference form in a sealed envelope and sign across the seal, in order to more securely submit it through the student. Students are advised to submit references along with their application packets, so please do not send it directly to International Programs unless requested to do so. Thank you.

1. Basis and extent of your acquaintance with the applicant:

Table with 6 columns: Academic attributes, Excellent, Good, Fair, Poor, No Opportunity to Evaluate. Rows include Competence in major or specialization, Academic interest and motivation, Capacity for independent study, Resourcefulness, Reliability, Integrity.

Table with 6 columns: Non-academic attributes, Excellent, Good, Fair, Poor, No Opportunity to Evaluate. Rows include Level of Maturity, Ability to adapt to new or unstructured circumstances, Self-confidence and self-esteem, Ability to relate well to others, Emotional stability, Open-mindedness, Integrity.

4. If you were a resident director of an overseas academic program, would you be eager, willing, or reluctant to have the applicant participate?

5. Please state your opinion of this candidate's chances for success (both academic and non-academic) in a study abroad program, weighing both her/his strong and weak points.

Evaluator's Name (Print)	Title
Institution	Signature <span style="float: right;">Date</span>

Office of International Programs, Friday Annex  
The University of North Carolina Wilmington  
601 South College Road  
Wilmington, North Carolina 28403-5965  
Phone: 910-962-3685 • Fax: 910-962-4053