



International Programs

Summer & Short-Term Study Abroad Application Checklist

Submit completed applications for Faculty-led programs to the Program Leader.

Submit completed applications for all other programs to the Office of International Programs.

Application deadlines:

- **January 15** for UNCW faculty-led short-term spring programs(unless other date set by program's leader: _____)
- **March 20** for UNCW faculty-led summer programs: (unless other date set by program's leader: _____)
- **March 1** for Affiliated programs (e.g. AIFS, CIEE, GlobaLinks, ISA, and Semester at Sea): unless noted otherwise on UNCW's [program menu](#).

Some programs fill up early so please check with the program leader/sponsor for specific earlier deadline details.

Program: _____

Program Leader/Affiliate: _____

Applicant's Name: _____ **Student ID#** _____

Complete the Following Application Materials (Required for all programs by the deadline noted above):

Required Done

Education Abroad Applicant Profile (online at:

<http://uncw.edu/international/abroad/documents/FillableEdAbroadApplicantProfile.pdf>

Health Information and Emergency Treatment Form (online at:

<http://www.uncw.edu/international/documents/HealthInformationandEmergencyTreatmentForm.pdf>)

Participant Agreement (online at:

<http://uncw.edu/international/abroad/documents/FillableParticipantAgreement.pdf>)

One I.D.-size photo with your name printed on the back

Academic Transcript: **For Faculty-led Programs:** Unofficial transcript (print out from SeaNet will suffice)
For Affiliated Programs: Official paper transcript(s) from your home school/UNCW Registrar (*located in James Hall, cost: \$5*) Please only submit one (1) official transcript total. OIP will submit transcripts to the host university or program provider on the student's behalf.)

UNCW Education Abroad Fee/Deposit:

- Payable at the Office of International Programs by Visa/MasterCard, check, money order (*payable to UNCW*)

\$225 For Faculty-led Programs Non-refundable Program Deposit:

- **Receipt must be submitted with complete program application to the program leader**
- *This payment holds your place if you are accepted and will be refunded if you are not accepted to the program*

\$125 For Affiliated Programs (*program provider may require additional application fee or deposit*)

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Complete The Following Program Specific Application Materials (If Applicable):

Required Done

Program Specific Application Forms or Requirements (as directed by the Program Leader/Affiliated Program)

UNCW students only: Transient Study Form (Available at OIP or online at:

<http://www.uncw.edu/international/abroad/documents/TRANSIENTSTUDYFORM.pdf>)

- *This form is required for any courses you will take during the program but for which you will not directly register at UNCW.*

Non-UNCW students only: Obtain admission to UNCW summer school in order to participate on a faculty-led summer study abroad program. The summer study abroad admission application can be obtained online at the bottom of this page:

<http://uncw.edu/international/abroad/documents/AdmissionsApforEA.pdf>

Statement of Purpose

Please provide a typed one to two-page statement of purpose which addresses the following issues with regard to your education abroad program:

- **Why you selected this country/program** (e.g. What factors led to your particular program choice?)
- **Your academic goals** (e.g. How it relates to your present academic program; what you hope to achieve?)
- **Your personal goals** (e.g. What you aim to accomplish experience; how you hope to personally grow?)
- **What you envision the most challenging part of the program or experience will be** (e.g. language barriers, confrontational opinions about my culture/politics, homesickness, etc...)

Note: If you are applying to study with local students in a language other than English you must **also submit copy of your statement in the language of instruction in the host country**. For example: if you are applying for an exchange to a Spanish-speaking university. However, it is not required if you are applying for a language-intensive program designed for study abroad students.

Additional Pre-departure Requirements

(Dates and details are noted below or will be provided by your Program Leader/Sponsor)

Register for appropriate course(s) at UNCW (if applicable)

Obtain a passport (or make sure your current passport will be valid to a date at least six months past the period of study abroad) (*A Passport Acceptance Agency is located in the Auxiliary Services Office in Warwick, details at: www.uncw.edu/passports/*)

Obtain the appropriate visa (*for study in host country when applicable*)

Attend Mandatory Pre-departure Orientation (*dates and details will be provided*)

If you intend to use Financial Aid:

As soon as possible complete the *Financial Aid for Education Abroad Acknowledgement Form* found here:

<http://www.uncw.edu/international/abroad/aid.html>

For UNCW Students Only (Optional):

Information and Applications for *Grants and Scholarships* can be found here:

<http://www.uncw.edu/international/documents/OIPEdAbroadFillableGrantApplication.pdf>

Please submit Education Abroad application to your Faculty Program Leader for Faculty-led programs, or for all other programs please submit to: