

Stephen J. Zehner  
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### **Professional Objectives**

- To apply my current training and knowledge in the field of human resources, experience new challenges in this dynamic industry, and become an integrated member of an ambitious, productive and fulfilling team.

### **Education**

- BA, University of North Carolina at Wilmington, 2000. Major: Sociology.
- Concentration: Applied Sociology, Data Analysis and Criminal Justice.

### **Work Experience**

- *Owner/ Operator of Clean Cut Lawn Care, 2000-2001*  
I was able to entertain many facets of the industry such as hiring and managing of personnel, payroll and management tasks. I developed a client base from the ground up through door to door interaction, advertisements, fliers and a strong referral system due to my customers confidence and satisfaction that they received from the product I provided.
- *Internship in Human Resources for the UNCW Sociology and Criminal Justice Department, 2000*  
Developed questions, answers and format for a survey on alumni career trajectories. Then through an extensive revision process, I was able to identify the characteristics desired and utilize them as tools that would measure the respondents' answers. In turn, I produced a survey that will be administered through a mail and a website that I constructed with the help of my mentor Dr. Jammie Price. The idea and birth of this survey is exclusively for the UNCW system and will be conducted Fall 2001 and then annually thereafter.
- *Telephone Surveyor, Wilmington Police Department and UNCW Sociology and Criminal Justice Department, 1999*  
Surveyed Wilmington residents on community crime prevention and attitudes about the local police department.
- *Data Analyst, UNCW Sociology and Criminal Justice Department, 1998*  
Statistically analyzed survey data from an eastern, North Carolina attitude survey.
- *Pizza Delivery, J&S Inc., 1999-2001; Pizza Hut Inc., 1996-1999*  
Phone operations, order-taking, computer applications, productivity reports, geographical knowledge, and the construction of pleasant interaction with customers.

- *Auto Technician/Night Manager, Holiday BP and Auto Repair, 1995-1996; University Mazda, 1992-1995*  
Responsible for care/repair on automobiles while managing the purchase of fuel, scheduling and supervising other mechanics, conducting estimates, and insuring a job well done without incident. Upon a customer's arrival, I would exercise my respect and concern for their satisfaction and gather information from them to help diagnose the automobile problem.
- *Auto Detailer, Auto Spa Detail and Wash, 1995*

### **Sociological Skills**

- Problem Conceptualization
- Solution Oriented
- Survey Design and Research
- Cultural Diversity
- Focus Group Research
- Literature Reviews
- Critical Thinking

### **Language and Computer Skills**

- Spanish Comprehension
- Word and Word Perfect
- Excel
- Power Point
- Front Page
- CorelDRAW7
- Adobe Photo shop 5.5
- Data Analysis (SPSS)

### **Memberships**

- Society for Applied Sociologists
- American Sociological Association
- Alpha Kappa Delta
- North Carolina Sociological Association

### **Interests**

- Weight Lifting/Training
- Residential Restoration and Gentrification

### **References**

- Available upon Request