

# Michelle Renee Proulx

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**OBJECTIVE** To apply my knowledge of research methods and program assessment to the field of research.

**EDUCATION** **University of North Carolina at Wilmington**  
B.A., Sociology with concentration of Health and Aging, 4.0 GPA May 2004  
B.A., Criminal Justice, 3.8 GPA

## ACADEMIC AWARDS

- Chancellor's Achievement Award (All A's while carrying 15 semester hours) for Fall 2002 term and Spring 2002 term
- Dean's list four out of six semesters

**EXPERIENCE** **CUE, Center for Missing Persons** Wilmington, NC 10/03-05/04  
*Intern*

- Developing Programs
- Redesigning S.T.A.Y. Program
- Created brochure for S.T.A.Y. Program
- Writing Grant Proposals
- Investigating Missing Persons Cases

**Private Child Care** Wilmington and Cary, NC 8/97-10/03  
*Childcare Provider for Multiple Families*

- Resolved conflicts
- Learned accountability, responsibility, and commitment
- Tutored young boy age 8
- Managed time
- Worked with a developmentally challenged child with Autism

**UNCW Criminal Justice Department** Wilmington, NC 3/03-4/03  
*Telephone Surveyor*

- Developed survey research skills
- Developed communication skills

**O'Charley's Restaurant** Cary, NC 11/98-7/00  
*Hostess and Wait Staff*

- Worked in a fast-paced environment
- Learned customer relations
- Learned time management
- Provided customer satisfaction
- Used a squirrel computer system

**Goodberry's Creamery, Inc.** Cary, NC 2/27-10/99  
*Cashier*

- Learned cash management skills
- Learned customer relations
- Prepared food

## COMMUNITY INVOLVEMENT

**Port City Plantation** Wilmington, NC 10/03-11/03  
*Volunteer*

- Interacted with elderly and disadvantaged children
- Improved communication skills

**Leadership**UNCW Wilmington, NC

9/03-11/03

*Student Member*

- Learned effective leadership skills
- Exercised knowledge of leadership
- Applied leadership skills to community service opportunities

#### **INTERPERSONAL AND ORGANIZATIONAL SKILLS**

- Strong oral and written communication skills
- Understanding of economic, race, and gender differences in values and interaction styles
- Cultural Diversity
- Conflict Management and Resolution
- Critical Thinking

#### **LANGUAGE AND COMPUTER SKILLS**

- Spanish Comprehension
- Microsoft Word and Word Perfect
- Microsoft Excel
- Power Point
- SPSS (Data Analysis)
- Database Searching

#### **STATISTICS AND RESEARCH DESIGN SKILLS**

- Problem Conceptualization
- Survey Research
- Program Evaluation
- Data Interpretation
- Project Design and Management
- Data Analysis

#### **REFERENCES**

Heather Howard  
Dance Instructor  
Just Duet Dance Studio  
3612 Pine Bark Dr.  
Wilmington, NC 28409  
(910)395-0952  
email hhoward@ec.rr.com

Amy Janowsky  
1405 Barouche Ct.  
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Jammie Price, PhD  
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