

Mailmerge email requesting supporting documents.

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See page 2 for an explanation.

Dear Amy Mabery,

You have been nominated by your university to study at UNCW on exchange for the semester starting in August 2012.

Please read carefully the email below relating to your UNCW exchange application. Please follow the steps outlined in this email (or you may read the full [UNCW Exchange Application Instructions](#)).

Application Part 1 – Supporting Documents

You (or your study abroad adviser) should send me electronic copies of the following supporting documents:

- **Digital photo** - received
- **Transcript (in English)** and a list of courses you are currently taking
- **Confirmation of English Proficiency** - received
- **Proof of Financial Support:** Exchange students must show that they can cover the estimated expenses of \$5814 per semester.
See [application instructions](#) for a list of acceptable financial support documents.

Part 2 - Online forms

Once you have submitted all required supporting documents, I will send you a link and password for the UNCW Exchange Student Online forms.

1. Online Application
2. Exchange Student Pre-Registration Assistance Form

Complete UNCW applications are due March 1st!

I look forward to working with you as you prepare for your exchange at UNCW!

Sincerely,

Amy Mabery

Coordinator, International Student & Scholar Services

Location: 118 Friday Annex

University of North Carolina Wilmington

