

Class Name: American National Government (PLS 101-006 – Fall 2010)

Class Key: t11871a57

You will need:

- Class Key **t11871a57**
- Connection to the Internet
- Method of Payment:
 - credit card or
 - personal check

Enrolling through CPSONline

I. Create an Account

1. Go to einstruction.com.
2. Click on the **Students** link in the yellow box on the right side the window.
3. Select your school or university from the drop-down menu.
4. Click **Choose Site**.
5. Click **Create a New Account**
 - a. Enter your UNCW email address;
 - b. Choose a security question and provide an answer;
 - c. Enter your serial number. You can find your serial number on your LCD screen when you turn on your pad;
 - d. Click **Continue**.
 - i. Create a CPSONline username and password.
 - ii. Fill in your contact information.
 - iii. Click **Submit** to create your account.

II. Enroll in a Class

1. Click **Yes** to enroll immediately in your class.
2. Enter your **Class Key** in the space provided. If you have a Code, enter it in the **Code** box. Note that a Code is not required.
3. Click **Submit** and choose your payment options. Click **Continue**.
4. Fill in your billing information and click **Continue**.
5. To join an additional CPSONline class, click the **Enroll in a class** button from the main menu.
6. Once you have finished enrolling in all of your classes, click **Log Out**. *So that CPSONline properly records your information, log out of CPSONline.*

NOTE: *If you enroll in more than one class using CPS, your response pad may have a different assigned number for each class. Note your assigned response pad number after you enroll for each class, and use the reminder emails from eInstruction to keep track of your information.*

Using Your “Clicker” in PLS 101



If you have any questions you can reach CPS Technical Support at **(888) 333-7532**.

- **To power up**

- press the **Power/Join** button;
- your response pad automatically searches for a class roster to join whenever you turn it on.

- **To answer quiz/exam questions**

- Press your answer choice (A through E)
- Press **SEND** (the enter key on the newer “pulse” clicker)

- **To review your quiz/exam answers**

- “Old” clicker: use the **<** or **>** keys to move forward or backward through your answers
- “New” clicker: use the **Jump/Search** key marked with a binocular symbol

- **To view Serial Number**

- press the **Power/Join** button to turn on the response pad;
- the serial number displays in the LCD screen as your response pad searches for a class roster to join;

- **To adjust LCD Screen Contrast**

- press the **>** button on the “old” clickers; press the menu button on the “pulse” clickers
- to decrease the contrast: “old” clicker = A1 button; “pulse” clicker = **<** key
- to increase contrast: “old” clicker = C3 key; “pulse” clicker = **>** key

- **To power down**

- turn your response pad off by pressing and holding the **Power/Join** button for 2 seconds;
- you can release the **Power/Join** button when the “**POWERING DOWN**” message appears.