

4J Classroom Observation

Teacher's Name _____ School _____

Grade _____ Subject _____

Date of Observation _____ Length of Visit _____ Observer's Name _____

Lesson Topic & Description :

Checklist for Classroom Observation (complete all categories)	Meets District Standards	Supporting Comments (If Does Not Meet is indicated, narrative is required)																
A. Planning (Pre-Conference) Lesson goals and objectives are clearly written and communicated. Alternatives are planned to meet individual student needs. Time allocation is appropriate for the lesson. The daily plan or unit follows a sequence or progression. Teaching strategies are appropriate for the lesson. Teacher includes methods for checking student progress in a timely manner.	<table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </tbody> </table>	Yes	No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
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B. Instruction (Observation) Lesson followed stated plan with variations when appropriate. Time management, transitions, and pacing were evident. Teaching strategies were evident and appropriate to meet the lesson objective. Students participated in the lesson. The teacher demonstrated knowledge of subject matter. The teacher gave clear instructions and appropriate vocabulary was used. Student performance and progress were assessed. Interaction between teacher and students encouraged learning.	<table border="1"> <tbody> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </tbody> </table>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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Checklist for Classroom Observation (complete all categories)	Meets District Standards	Supporting Comments (If Does Not Meet is indicated, narrative is required)
C. Classroom Management (Observation) Materials were appropriate and well-organized. Expectations of student behavior were communicated positively, monitored, and reinforced. The physical environment and arrangements which can be influenced by the teacher were conducive to instruction and safety. The classroom/education environment stimulated learning. Students were at task.	<div><input type="checkbox"/> <input type="checkbox"/></div> <div><input type="checkbox"/> <input type="checkbox"/></div> <div><input type="checkbox"/> <input type="checkbox"/></div> <div><input type="checkbox"/> <input type="checkbox"/></div> <div><input type="checkbox"/> <input type="checkbox"/></div>	

Teacher's Comments:

D. Post Conference

Observer's Comments:

(Please list one area of strength and one suggestion for improvement as they pertain to the observed lesson.)

Teacher's Signature _____ Date _____

Supervisor's Signature _____ Date _____

Copy to Teacher, Copy to Supervisor, HR 7/04