

Japanese 101
COURSE SYLLABUS
Fall 2019

<http://people.uncw.edu/kanoy>

JPN101 Homepage: http://people.uncw.edu/kanoy/index_101_main.htm

INSTRUCTOR:

Name: KANO, Yoko

Office: Leutze Hall #253A (2nd floor, inside of the World Language Resource Center)

TEL : 910-962-7575 (Office; there is no voice mail) and 910-962-3340 (Department in the Leutze Hall 279)

E-mail : Kanoy@uncw.edu (the best way to contact me! I do not have a voice mail in my office.)

Homepage: <http://people.uncw.edu/kanoy> or http://people.uncw.edu/kanoy/index_101_main.htm

Office hours: Mondays and Wednesdays 1:30 - 3:30 p.m. and by appointment. (You can reach me at 962-7575 during the office hour.)

CLASS: Days/Time /Location: Tue. & Thu.

JPN 101-001	9:30 - 10:45	Osprey Hall 1005
JPN 101-002	11:00 - 12:15	Leutze Hall 253
JPN 101-003	3:30 - 4:45	Leutze Hall 138

STUDENT LEARNING OUTCOMES (SLOs):

SL 1. Demonstrate basic proficiency in speaking and listening in interactions with a Japanese person such as introducing oneself, asking about time in Japan, finding where someone is, describing a place, and daily activities.

SL 2. Comprehend Japanese texts written in Hiragana, Katakana, & Kanji and demonstrate basic writing skills in them. Understand simple words and draw information from a text such as a menu of a fast food restaurant, a note, and e-mail memos. Answering in English on the paragraphs will be used to show reading comprehension.

SL 3. Demonstrate knowledge of the historical, political, and social realities of Japan and its culture.

SL 4. Demonstrate the ability to examine Japanese society in a comparative context and to understand one's own society in the context of Japanese societies in the world.

COURSE OBJECTIVES & DESCRIPTION: Students will be able to carry on a conversation for 5 minutes entirely in Japanese on specific topics such as self-introduction, location and description of a place, and daily activities. A student will develop survival communication skills of meeting a Japanese person with an emphasis on listening and speaking with grammar sufficient for carrying out such functions. Reading and writing Hiragana, Katakana, and basic Kanji character skills will be introduced as well. While learning these four skills, Japanese customs, traditions, viewpoints, practices, and society will be introduced and discussed for students to acquire cross-cultural awareness in the context of comparing those of one's own with others and broaden their understanding of the world.

The above objectives and SLOs will be achieved through intensive listening and speaking practices with authentic materials such as Japanese web sites and Literature. Learning strategies include daily vocabulary and grammar exercises, situational conversation practices, quizzes, written assignments, and discussion of topics related to Japanese tradition, practices, mannerism, society and culture in general. The course is conducted in mostly Japanese and demands the active participation of each student on a daily basis.

Required COURSE MATERIALS:

1. **On-line textbook (required):** <http://nihongo.us> to register. Please pay \$20 (for one semester) to the instructor. The access to the textbook will be available after the instructor receives the payment and grant the permission
2. **. Kanji book (required): Kanji Look and Learn by The Japan Times** (available at the UNCW book store)
3. Computer, Internet access, Microphone, audio recording device, USB thumb drive to work on assignments.
4. USB Thumb drive to submit recordings (MP3 format or equivalent) of conversations with native Japanese speakers.
5. Native Japanese speakers (at least 2 natives). Refer more at http://people.uncw.edu/kanoy/101/Assignment_Speaking_On-line.html

World Language Resource Center (WLRC): Remember to bring your own headphone to listen to audio.
<http://www.uncw.edu/fl/about-resource.html>

Required to do some assignments on the web if you do not have an access to a computer or a high speed internet service at your residence.

Location: Leutze Hall, 2nd floor, Room # 253 B

Time : (Refer to the lab schedule posted on the WLRC door or refer to the above WLRC web site at <http://uncw.edu/languages/FLRC.html>)

Also, please read/refer to the WLRC usage Guidelines on the above web site.

Computer Labs on campus: Remember to bring your own headphone to listen to audio.

Some assignments and listening practices on the web can be done at any computer lab on campus if you do not have an access to a computer or a high-speed internet service at your residence.

GRADING SYSTEM:

Your final course grade is determined in the following way:

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|-------------------------------|-----|---|
| 1) Participation (attendance) | 15% | (Refer to the "Contact-Point" system below for more details.) |
| 2) Assignments | 25% | |
| 3) Quizzes | 20% | |
| 4) Mid-term exam | 20% | |
| 5) Final exam | 20% | |

GRADING SCALE (Dept. of Foreign Languages and Literatures at UNCW):

A = 93 and above (there is no A+) A- = 92,91,90
B+ = 89,88,87 B = 86,85,84,83 B- = 82,81,80

C+ = 79,78,77 C = 76,75,74,73 C- = 72,71,70
D+ = 69,68,67 D = 66,65,64,63 D- = 62,61,60

REQUIREMENTS:

- 1) **Attendance!!** When the number of absences becomes 5 or more (including the accumulated time of tardiness), the students will automatically receive "Fail" grade.
- 2) Participation and full attention. If we have an absence, you must make up your missed time with a Japanese tutor. Refer more below to the "Attendance policy" and "Make-up."
- 3) Assignments and practice activities on the textbook web site. All the assignments are due at the beginning of the class or by the specified time in the course calendar. If you forget to bring or submit assignments on the due date and time, you have to take zero for the assignments. To receive credits for assignments of the day that you miss a class, e-mail notification to me is required before you return to class and arrange when and where the student show me the assignments before the student returns to class. Written texts and written answers of practices should be shown on the due date to the instructor to receive credits.
- 4) Quizzes: one quiz in almost every class. Refer to the course calendar.
- 5) Mid-term exam. Refer to the course calendar.
- 6) Final exam during the final exam week. (Refer to the course calendar.)
- 7) Finding and meeting native Japanese for speaking tests in person or on-line. **You may have to find and pay a native Japanese speaker/tutor on-line** to complete the required speaking tests. You can find native Japanese speakers (some are free-of-charge conversation partners, and others are paid tutors) as suggested at http://people.uncw.edu/kanoy/101/Assignment_Speaking_On-line.html.
- 8) Working with the web site and audio files for the class's activities before and after class.
- 9) Please check your UNCW e-mails to see my message for any change and updates.

ATTENDANCE POLICY and participation grade reference :

90-100 : Clearly well prepared, excellent active performance in class activities, which means **"voluntary participation" by raising hands to converse and respond to the instructor in Japanese in addition to responding to the instructor in Japanese when called upon**) and did not miss any part of a class.

80-89 : Clearly prepared, fair performance in class activities, which means **"responding correctly to the instructor in Japanese when called upon"** and did not miss any part of a class.

70-79 : Somewhat prepared, but unsatisfactory performance in class activities **"responding to the instructor in Japanese but requires a help to respond correctly"** and/or missed more than 10 min of a class.

60-79 : Present in class but not speaking in Japanese, evidently unprepared, poor performance in class activities (for example, not working/practicing with classmates) and/or missed more than 10 min. of class.

0-59 : Present, evidently unprepared and no/or very little participation in class activities (For

example, a student refuses to work/practice/converse in Japanese with classmates and the instructor). A student disrupt class (for example, a student making excessive conversation in English).

If absence occurs (**no excused absences except religious holidays, in which case a prior written notification via e-mail to the instructor is required**), the student needs to make up the same amount of the class time missed by making an appointment and practicing with a tutor at the **University Learning Center (ULC)** at the DePaolo Hall 1056 & 1003, first floor (**phone: 910.962.7857**) <http://uncw.edu/ulc/> within two week from the day when you return to class. For ULC Services that require an appointment, students can call or schedule online through their website. Please make an arrangement for ULC to e-mail me your weekly attendance record to excuse the absences. **The students will receive "Incomplete" grade until the missed time (absences) is made up.**

Also, your meeting with an on-line paid tutor (refer to the "Requirements" above) is considered as a make-up. Please submit a voice recording of the tutor saying that a name, date& time and how long you completed a tutoring session (60 min. paid tutoring = one missed class).

b) Each homework assignment is worth 100 points if the assignment satisfied its requirement. The variation of points is determined by the instructor if the assignment is not all completed. The answers of the assignments from the practices have to be written and shown to the instructor during class to receive credits.

c) No eating, chewing gum, and other products such as e-cigarette in class.

MAKE-UP:

Students are expected to take a quiz or a test at designated day and time in the course calendar. A note from doctor/clinic or a note that shows that you had an emergency (being sick, death in your family, appearing in court, attending a conference, participating in a competition, etc.) or something that shows that you must miss a class, is required to do a makeup. I do not allow makeups just because a student is not ready to take a quiz and need more time to study. Or a student must study for other courses or exams. (This notification was sent to student via e-mail on Sept. 18, 2019.)

If a student is eligible for make-ups for quizzes and tests, the student must consult with the instructor **before** the class to be missed or 24 hours after the missed class (or as soon as you can contact me by e-mail). **A make-up has to be completed before the instructor returns the quizzes and/or tests to the class**; otherwise, it cannot be made up. Quizzes and tests are typically returned in the following class meeting. Make-up arrangement can be done by e-mail, telephone, or in-person.

Tests cannot be made up unless you contact me right after the absence (within 24 hours to schedule a makeup before the following class after the test) and submit a written document to excuse your absence. Once the test is returned in the following class, a student cannot make it up.

If you come in late for a **test** due to your tardiness, unless you have a written documentation (for example, a driver's name and his/her bus number and time and signature for being late), the missed part of the test (the listening test will be conducted at the beginning of test) cannot be made up.

Tutor at the University Learning Center (ULC) at the DePaolo Hall, the first floor (phone: 910.962.7857) <http://uncw.edu/ulc/> ULC requires an appointment. Students can schedule it by phone or online through their website.

ACADEMIC HONOR CODE:

Students in this course are expected to abide by the Academic Honor Code. Please read the Student Handbook and Code of Student Life for more information: <http://www.uncw.edu/odos/documents/cosl-current.pdf> _

SEAHAWK RESPECT COMPACT:

In the pursuit of excellence, UNC Wilmington actively fosters, encourages, and promotes inclusiveness, mutual respect, acceptance, and open-mindedness among students, faculty, staff, and the broader community. Please read the complete Seahawk Respect Compact here: <http://uncw.edu/diversity/documents/ApprovedSeahawkRespectCompact8x10.08.09.pdf>

SAFETY ON CAMPUS:

UNCW practices a zero-tolerance policy for violence and harassment of any kind. For emergencies contact UNCW CARE at 962-2273, Campus Police at 962-2222, or Wilmington Police at 911. For University or community resources visit http://uncw.edu/police/documents/Campus_Safety_Q&A_2007.pdf

DISABILITY SERVICES: If you have a disability and need reasonable accommodations in this course, you should inform the professor of this fact in writing within the first week of class. If you have not done so already, you must register with the UNCW Office of Disability Services. UNCW Disability Services supplies information about disability law, documentation procedures and accommodations. This information can be found at <http://uncw.edu/disability/>

Suggestions to succeed:

Practice with tutors! We have Japanese speakers as our tutors on campus and also you can find them on-line. In order to see a tutor on campus, an appointment must be made at the Learning Center. The tutor gives you good practices to maintain your proficiency. Many "A" students regularly see the tutor to have more contact with Japanese language especially to further develop listening and speaking skills.

Try to use Japanese in your daily life! Proficiency is the main objective in this course. For the language learners, it means that you are not only to know the language but also to be able to **USE the language in appropriate situations.**

Find an appropriate and correct ways for you to practice! This course focuses on learning Japanese culture as well as on listening and speaking Japanese. You will become familiar with **conversational strategies and cultural behaviors.** The major point in this course is to help you learn basic speaking and listening skills in meeting a Japanese for the first time. Also, to prevent you from falling into the common bad habits of many Japanese-learners. I will stress **CORRECTNESS.** Remember practice does not make **perfect, PRACTICE MAKES PERMANENT.**

Please come and see me any time to get help and/or suggestions to improve your proficiency.