JPN294 Speaking test grading criteria:

*Ten minutes (or as the instructor specified) is given to each student taking a speaking test.

** A cheat can contain only words (no sentence should be written) and should be a hand-held-size card of 2x4 or a smart phone size. A verb in the sheet should be a dictionary form.

	A (4points)	B (3 points)	C (2 points)	D (1 point)	F (0 point)
Grammar and vocabulary (weighted for Intermediate)	All the applicable structures introduced in the chapter are utilized without a mistake.	All the applicable structures introduced in the chapter are utilized with a few minor errors.	All the applicable structures introduced in the chapter are utilized with a few significant errors without sever breakdown of communication.	Only a few examples of correct usage were used. Several major errors affect ability to communicate.	Little or no sentences were made, only words level).
Vocabulary (pronunciation and intonation included)	The introduced vocabulary was used correctly without mistakes (or mispronunciation)	The introduced vocabulary was used correctly but a few minor errors (or pronunciations/intonation mistakes)	The introduced vocabulary was used correctly with a few errors (or forgotten).	The introduced vocabulary was used correctly with several errors (or forgotten).	Only a few introduced vocabularies were used or used with significant errors.
Fluency, Performance, delivery	The required tasks were performed without any interference or breakdown of the communication. The Communication was smooth (no hesitation with natural pauses) and proficient without asking the tester to repeat questions (or comments). The conversation was completed in the given time*.	The required tasks were performed with some interference in the conversation but no breakdown of communication. The conversation had some hesitation but with natural pauses with asking the tester to repeat a couple times. The conversation was completed in the given time*.	The required tasks were performed with some interference/ hesitation with un-natural pauses but no significant breakdown of communication. The tester was asked to repeat several times. The sample dialogues were at least performed but no other extra effort to communicate. The conversation was not completed in the given time*.	Only a few required tasks were performed. The conversation had sever interference but conversation did not break down in most part with a help of the tester. The conversation had hesitation with un-natural long pauses. The tester was asked to repeat many times. More than extra 5 min. (over the given time*) was spent to complete the test.	Any of the required tasks were performed, and complete communication breakdown was observed. Utterances are almost incomprehensible Most of the test was not concluded in a given time due to poor performance.
Cheat sheet	Cheat sheet** was not used at all.	Cheat sheet** was used but the conversation was natural.	Cheat sheet** was used with some pause to refer to it.	Cheat sheet** was used with a long pause to refer to it.	

JPN294 Writing Assignment Grading criteria:

If the **length** does not meet the minimum requirement, the following criteria cannot be evaluated since the writing does not contain enough materials to be graded. **Format:** Hand-written version should be converted to PDF and submitted in the specified Google Drive folder.

	A (100-90 points)	B (89-80 points)	C (70-79 points)	D (69-60 points)	F (59-0 points)
Length	Much more than the minimum requirement.	Several more than the minimum requirement.	A few more than the minimum requirement.	At least the minimum requirement.	Less than the minimum requirement.
Grammar (weighted)	All the course grammar introduced in the chapter are included without a mistake.	All the course grammar introduced in the chapter are included with a few minor errors. It needs some improvements.	All the course grammar in the chapter are included with a few significant errors. It needs much improvement.	Only a few course grammars are included. A few significant errors were made, and It needs much improvement.	Not all the course grammar are included and the writing is not the required level.
Kanji, Hiragana, Katakana	More than the required kanji are included and written correctly. All Okurigana* is correctly used. No spelling errors. Each letter is written correctly. Katakana words are researched well and written correctly.	Learned Kanji are used with a minor error. All Okurigana* is correctly used. No spelling errors but a letter is not written correctly. Katakana words are written correctly.	Need to use more Kanji. Some learned kanji are written in Hiragana. Okurigana is not correctly used. Have a few spelling errors and some letters are not written correctly. Katakana words are written correctly with a minor mistake.	Need to use much more Kanji. Many learned kanji are written in Hiragana. Okurigana is not correctly used. Have some spelling errors and some letters are not written correctly. Katakana words are not comprehensible for a typical Japanese.	Very few Kanji are used. Usage of kanji is not the required level. There are many spelling errors and some letters are not written correctly. Katakana words are not written in Katakana.
Content	The topics were thoroughly discussed with good details. Interesting/enjoyable to read.	The topics were discussed but still need more details for typical Japanese to understand but still Interesting/enjoyable to read.	The topics were discussed but still need more details for typical Japanese to understand. The content does not flow well.	An assigned topic was missing and still need more details for typical Japanese to understand. The content does not flow well.	Assigned topics were missing and still need much more details for typical Japanese to understand.

[•] Okurigana is the hiragana part after the kanji. E.g. In the word 食べます, "べます" is Okurigana.