

# PLS 304 – Introduction to Public Policy Analysis

## Peer Evaluation Form for the Policy Project/Paper

**Directions:** Please fill out a peer evaluation form for every group member as well as yourself. If you rate a group member poorly, please use the space below or the back of the sheet to provide additional explanation.

**Name of Team Member Being Evaluated:** \_\_\_\_\_

**Name of Team Member Doing the Evaluation:** \_\_\_\_\_

Item	Excellent						Poor	
	A	A-	B+	B	B-	C+	C	
Attending and participating in team meetings								
Cooperating with others to specify required work								
Contributing ideas and relevant materials								
Listening to and respecting others' ideas								
Mastery of the subject matter								
Effort to help others to master the subject matter								
Meeting deadlines and doing agreed tasks in a timely manner								
Contribution to the final report								
Contribution to the presentation materials								
Ensuring the presentation was tight and polished								
Overall evaluation the contribution to the project								

**Additional Comments and Explanation for Ratings:**