



**NATIONAL
GEOGRAPHIC**

Look Here!

September 1, 2011

Dear Department Chairperson:

It is my pleasure to announce the National Geographic Society's year 2012 Geography Intern Program for university and college juniors, seniors, and master's students majoring in geography or cartography. Interest in the program has remained strong since its inception in 1981. By the end of 2011, more than 675 students will have participated.

The program is designed to give qualified students an opportunity to apply knowledge and techniques they have learned in the classroom to the various outreach, program development, and editorial development activities at the National Geographic Society. Each intern is assigned to a division of the Society and given assignments that are integral to the work of that division. We are offering a limited number of 13-15-week internships for the spring, summer, and fall.

Please post the enclosed two copies of the announcement of the National Geographic 2012 Geography Intern Program, which contains pertinent details and instructions, on your department bulletin boards. Note that our deadline for receiving completed applications is **October 17, 2011**. Students selected for spring, summer, and fall 2012 internships will be notified by December 9, 2011.

Your assistance in encouraging the most promising students to apply to the program was much appreciated last year. We again seek your help in the selection process by writing letters of recommendation for applicants. We are looking for well-rounded students who have a breadth of interests and work experiences, and who are committed to the field of geography or cartography.

Interns are required to apply online. **In addition**, students must furnish all of the following materials:

1. a short essay (500 words or less) relating experiences that led the applicant to formal training in geography, stating his or her professional goals, and explaining why she or he wishes to participate in the Society's Geography Intern Program;
2. a complete résumé that includes each of the following: the applicant's extracurricular activities, awards and recognitions; employment history; special interests, hobbies, and travel;
3. up-to-date official college transcripts, including undergraduate course work if applying as a master's degree student;
4. three letters of recommendation (one from the applicant's department chair or academic advisor and two from geography faculty members with whom the applicant has been associated); and a list of specific skills in cartography if interested in being considered for an internship in the Maps Division.
5. a cover letter that includes the semester(s) that the applicant is available and their first choice, although we cannot promise that everyone will get his/her first choice.

All these materials must be enclosed in one envelope (including any sealed confidential recommendation letters or transcripts) and sent to me.

For clarification or additional information about the program, please do not hesitate to write, phone, or e-mail me. You may also contact the manager of the program, Karen Gibbs at kgibbs@ngs.org.

Sincerely,

Robert E. Dulli

Robert E. Dulli
Deputy Director, Education Foundation
Director, Public Service

Great Opportunity!